

## Application For New Account Or Credit Terms

COD or Credit Card accounts, please complete Sections 1 through 7 below. For credit terms, please complete ALL sections. A Personal Guaranty may be required to extend credit terms, if this should be requested we will contact you. **Note: Accounts with 1 year of inactivity will be removed and a new application will be required to reactivate.** Return completed form to: [tdentremont@wurthbaersupply.com](mailto:tdentremont@wurthbaersupply.com) or Fax to: 847-613-3412.

### Section 1 - Business Information:

Date: \_\_\_\_\_ Account Number: \_\_\_\_\_ Completed by: \_\_\_\_\_

Legal Name of Business: \_\_\_\_\_

Legal Status (check one):  Corporation  Partnership  LLC  Individual

Type of Business: \_\_\_\_\_ Years in Business: \_\_\_\_\_

Business or Owner previously have an account with Würth Baer Supply Company?  Yes  No Account Number: \_\_\_\_\_

Parent Company: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Federal Tax ID Number: \_\_\_\_\_ Social Security #: \_\_\_\_\_

### Section 2 - Purchasing Online & Email Notifications: Check here if you do not have access to technology. (i.e.: computer or fax)

Activate Purchasing Online at [www.wurthbaersupply.com](http://www.wurthbaersupply.com):  Yes  No Web Contact: \_\_\_\_\_

Online Login Information: User ID: \_\_\_\_\_ Password: \_\_\_\_\_

Receive E-mail Notifications for:  Order Confirmation: \_\_\_\_\_  Shipment Notification: \_\_\_\_\_

(Select and enter e-mail address)

### Section 3 - Billing Information:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_

State: \_\_\_\_\_ Zip (+4): \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

### Shipping Information:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_

State: \_\_\_\_\_ Zip (+4): \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Multiple Billing/Shipping Addresses - Please use a separate sheet to indicate.

Where is purchasing done (check one):  Billing Address  Shipping Address

### Section 4 - Owner Information:

Owner(s): \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Contact for Orders: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Contact for Accounting: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

### Section 5 - Tax Exempt: (Certificates must be renewed every 5 years)

Business Sales Tax Exempt: (check one)  Yes (If exempt, must attach copy of tax exempt certificate)  No

Resale Tax Number: (Tax will be charged unless certificate is included) \_\_\_\_\_

### Section 6 - Credit Card:

Würth Baer Supply adheres to PCI DSS (payment card industry data security standards) for the benefit of our consumer's protection. We accept credit cards for payment, however, we do not accept, handle or store credit card information via email. Please contact our Accounting Department at 800-944-2237 if you wish to add a default credit card to your account. All of our agents are equipped with special technology to process and store your credit card information securely.

### Section 7 - E-Check - ACH Debit:

Use bank account on file for all purchases:  Yes  No

Routing #: \_\_\_\_\_ Accounting #: \_\_\_\_\_  Checking  Savings

Bank Name: \_\_\_\_\_ Name on account at bank: \_\_\_\_\_

Signed Authorization: \_\_\_\_\_ Name printed: \_\_\_\_\_

### For Office Use Only

Sales Branch #: \_\_\_\_\_ Ship Branch #: \_\_\_\_\_ Sales ID: \_\_\_\_\_ Credit Rep.: \_\_\_\_\_ Industry Code: \_\_\_\_\_

Ship Via Code: \_\_\_\_\_ Route Code: \_\_\_\_\_ Freight Code: \_\_\_\_\_ Handling Code: \_\_\_\_\_ Approved By: \_\_\_\_\_

**Section 8 - Invoice/Statement Requirements:**

Please check all items that apply:  PO Number  One (1) PO Number per invoice  Job Number/Name  
 Invoice options:  U.S. Mail  E-mail \_\_\_\_\_  Fax \_\_\_\_\_  
 Statement options: Do you require a monthly statement?  Yes  No  
 If Yes:  U.S. Mail  E-mail \_\_\_\_\_  Fax \_\_\_\_\_

**Section 9 - Business Trade Information:**

Please list only active vendors, minimum 4 required - no credit card or COD accounts (\* Fax numbers will expedite the application process)

Vendor Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_ \* Fax: (\_\_\_\_) \_\_\_\_\_

Vendor Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_ \* Fax: (\_\_\_\_) \_\_\_\_\_

Vendor Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_ \* Fax: (\_\_\_\_) \_\_\_\_\_

Vendor Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_ \* Fax: (\_\_\_\_) \_\_\_\_\_

**Section 10 - Monthly Credit Requirements:**

I, (Print Name) \_\_\_\_\_, give permission to release information to Würth Baer Supply Company and any other credit bureau or other investigative agency employed/contracted by Würth Baer Supply Company for the purpose of establishing a line of credit. Any information released to Würth Baer Supply Company will be strictly confidential.

Estimated monthly credit requirements from Würth Baer Supply Company: \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**Section 11 - Terms & Conditions for Credit Account:**

Applicant applies to Würth Baer Supply Company ("Würth Baer Supply") for a commercial credit account and requests Baer Supply to extend credit in order to enable the purchase of merchandise for business or commercial purposes. In consideration of Würth Baer Supply agreeing to extend credit to Applicant, Applicant states as follows:

1. Applicant represents and warrants that all credit information, including but not limited to, the information on the Application for credit is true and correct as of the date of this application.
2. Applicant agrees that within (5) business days of a material business change, Applicant will notify Würth Baer Supply of any material adverse change in Applicant's financial condition, which changes shall include, but not limited to, Applicant's insolvency or bankruptcy, Applicant default under any credit agreement or the attachment of any tax lien or judgement to, or the attachment by any creditor of a substantial portion of Applicant assets.
3. Applicant represents and warrants that it is financially able to comply with all payment terms specified here or in any invoice from Würth Baer Supply and such warranty shall be deemed remade each time Applicant accepts credit from Würth Baer Supply.
4. Applicant warrants that all persons making or placing orders on its behalf have sufficient authority to do so. Further agreement is made to comply with all payment terms.
5. Applicant agrees to pay under the following terms (unless otherwise stated): 25th prox; payable in full by the 25th of the month following the invoice date. An account becomes past due after this date and is subject to a finance charge of 1.5% per month (\$1.00 minimum) to be repaid by the applicant. The fee for a check returned, unpaid for any reason, from a bank is minimum \$25.00 and will be repaid by the applicant when billed.
6. Non compliance with the terms stated in (5) above may result in an account being relegated to COD terms. All orders are subject to approval by our accounting department. We reserve the right to hold orders or ship COD if our terms and conditions are not followed.
7. The terms and conditions of this credit application supersede any terms and conditions stated in Applicant provided documents.
8. Applicant agrees that Würth Baer Supply can change or amend any terms of this agreement by advising the applicant. The applicant's continued use of the open credit account shall be considered acceptance of the changed terms.
9. The Applicant agrees to provide Würth Baer Supply updated financial information upon request. In the event of an unfavorable credit report or nonpayment of any past due invoice, Würth Baer Supply may terminate this agreement or withhold deliveries to Applicant without notice. Würth Baer Supply's failure to pursue this course of actions shall not be a waiver of its rights outlined in this Agreement.
10. Applicant will pay all expenses, including but not limited to, attorneys' and collection agency fees incurred by Würth Baer Supply Company in the enforcement of this Agreement and the collection of any charges due. Applicant agrees that any dispute regarding any of the transactions which may arise between the parties pursuant hereto may, at Würth Baer Supply's discretion, be heard in the State or Federal courts having jurisdiction in Lake County, Illinois.
11. Applicant acknowledges and expressly consents Würth Baer Supply the use of an automatic telephone dialing system ("ATDS") to initiate calls, faxes or text messages to applicant for any business purpose, including without limitation, confirming or updating information in this application, collection of accounts receivable, marketing of Würth Baer Supply products, status of product delivery and delivery address confirmation. Applicant's agreement to this communication provision is not a condition of purchasing any Würth Baer Supply goods or services.

(Company Name) \_\_\_\_\_ accepts the above Terms and Conditions.  
 (Print Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Date) \_\_\_\_\_  
 (Signature) \_\_\_\_\_